

FIELD SUPERVISOR'S REPORT
For Econ 2481: Economics Internship
University of Connecticut

Intern's name:

Date:

Supervisor's name:

Supervisor's agency:

Supervisor phone and e-mail:

1. Total Hours Intern Worked:

2. Please give a brief description of tasks and duties completed by the intern and evaluate performance of each with a grade of S (Satisfactory) or U (Unsatisfactory):

3. Please comment on the following as appropriate to the goals and objectives of the internship:
 - a. General skills (i.e. Interpersonal, teamwork, initiative, reliability, attention to detail, flexibility, organization):

 - b. Job related skills (i.e. writing research, analysis, communication, computer, ability to use economics creatively):

 - c. What has the student learned during this internship period?

 - d. How did the student relate academic training and background to the job?

e. Please provide any comments, suggestions, or criticisms, you may wish to make about the intern:

4. Please rate the following factors by checking the cells that you believe best apply to the intern's performance:

	Excellent	Above Average	Average	Below Average	Poor
Volume Of Work					
Quality Of Work					
Completion Of Work By Target Time					
Logically Plans And Organizes Work					
Learns Quickly And Effectively Applies Knowledge					
Communicates Effectively					
Maintains Good Relations With Other Workers & Supervisors					
Looks For And Accepts Responsibility					
Is Receptive To Supervision, Instruction, & Constructive Criticism					
Over-All Performance					

5. What grade would you recommend that this intern receive for the internship?

Satisfactory_____ Unsatisfactory_____

If Mailed or Faxed:

Signature: _____ Date _____
(Field Supervisor)

Please email, mail or fax this evaluation to:

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